

**MINUTES OF ANNUAL MEETING OF STAINTONDALE PARISH COUNCIL HELD IN
STAINTONDALE VILLAGE HALL ON THURSDAY 9th MAY 2019 AT 7.10PM**

Present: Councillor W. Terry (Chairman)
Councillor C Broadhurst
Councillor S Darrington
Councillor K McEwen
Councillor P Maynard (from 7.29pm)
Councillor E Morgan

4 members of public, Mrs J Marley (Clerk).

Absent: Cllr. Mrs Russell.

1/19 **ELECTION OF PARISH COUNCIL CHAIRMAN** **Resolved** Cllr. Terry be elected Chairman for the forthcoming year.

2/19 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE** **Received** Cllr Terry's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

3/19 **APOLOGIES FOR ABSENCE:** Cllr. Mrs Russell (prior commitment).

4/19 **DECLARATIONS OF INTEREST:** None.

5/19 **ELECTION OF VICE CHAIRMAN** **Resolved** Cllr. Darrington be elected Vice Chairman for the forthcoming year.

6/19 **ELECTION OF REPRESENTATIVES/OFFICERS**

Representatives/officers were **agreed** as follows:

YLCA	As available
Coastal Forum	SD/EM
Community Police Liaison Group	Clerk as temporary measure
Staintondale Educational Charity Trust	VR/CB

7/19 **MINUTES**

Having been previously circulated, the minutes of the meeting of 21st March 2019 were **approved** as an accurate record and signed by the Chairman.

8/19 **PROCEDURAL MATTER** The meeting was adjourned at 7.15pm to allow the public open forum.

9/19 **PUBLIC OPEN FORUM** Matters raised included 1] Land occupation - an eviction order had been obtained but not served as the occupier had been found deceased at an address in Bridlington. The site had now been cleared. 2] Grange Farm - proposed tunnel under road for Grange Farm's cattle, concrete sleepers laid in verge to both sides of the road near The Nurseries, siren (heard across the village) believed to be from Grange Farm and concern re. lack of warning signs for cattle crossing road near The Nurseries.

10/19 **PROCEDURAL MATTER** The meeting was resumed at 7.22pm to continue with the business on the agenda.

11/19 **MATTERS RAISED IN PARISH ASSEMBLY & PUBLIC OPEN FORUM**

1] **Noted** the land was now cleared; 2] No progress on the tunnel known, Highways aware of the sleepers, Cllr. Terry to speak with Grange Farm re. the siren, Clerk to ask Highways for cattle warning signs.

12/19 **REPORTS**

- a) **Police:** Written report received & noted.
- b) **County:** No report to receive.
- c) **Borough:** No report to receive.
- d) **Parish:** Cllr. Terry reported Fyling Court Leet was not proceeding with fencing of the south east part of Fylingdales Common [*Minute 31/18c refers*].
- e) **Clerk:** asked if anyone knew who the car seat belonged to which had been left at the end of Dwindale Road - owner unknown, Cllr. McEwen offered to remove it.

13/19 **SEATS** [*Minute 86/18 refers*]

Cllr. Mrs Russell had checked the seats and given her report to the Clerk, Cllr. Broadhurst had also been round all the seats and taken photographs. Following a

prolonged discussion it was **agreed** that 1] seat opposite Dunelm/Dunholme should be removed and replaced with a new seat in recycled plastic, Clerk to ask County Cllr. Bastiman if his environment locality budget could help with funding; 2] seat opposite Ravenscar Church and on School Lane to be re-stained; 3] seat below Fir Tree Lodge to be removed and not replaced; 4] Ingrid Flute seat - solid timber part to be re-varnished; 5] Cllr. Terry to speak to Mrs Lloyd re. seat outside Staintondale Village Hall.

14/19 **CORRESPONDENCE**

- a) National Park Parish Member Elections on 10/6/19 – **agreed** nobody wished to be nominated. NYMNP would be sending out ballot paper and details of candidates after 18th May. **Agreed** Clerk to email councillors with names of candidates and ask each councillor who they wished to vote for. Further **agreed** Clerk to collate votes and submit the name of the candidate with the highest number of votes to NYMNP as this Council's choice and report same to the July council meeting.
- b) Councillor training course run by YLCA - **agreed** no one able to attend; Clerk to write to YLCA objecting to fact all courses were during the day.
- c) Correspondence received after 29/4/2019 & requiring a response before next meeting – none.

15/19 **PLANNING MATTERS**

a) **Applications received:-**

- 1] NYM/2019/0200/FL Erect agricultural storage building with associated access track at land near Thorny Beck, Stubbs Lane, Staintondale. Two councillors had concerns re. in increased rainwater runoff and the impact of this on Thorny Beck with the resultant flooding of the road. **Agreed** no objections but concerns re. insufficient screening of the elevation facing the Falcon Inn;

b) **Decisions received:** none;

c) **Planning matters received after 29/4/2019:-**

- 1] NYM/2018/0368/FL Demolish existing dwelling & outbuildings and construct replacement local occupancy letting dwelling with holiday use at Hill View Barn, Staintondale - **noted** an appeal had been lodged against condition 4 of the consent (holiday use was requested in the original application but was not allowed in the decision notice).

16/19 **FINANCE MATTERS**

- a) 2018/19 Accounts - **received & approved**; Chairman **authorised** to sign;
- b) 2018/19 Annual Return (*circulated with agenda*) – 1] certificate of exemption (part 2, page 3) – **resolved** Staintondale Parish Council was exempt from external audit for the year 2018/19 as its annual turn-over did not exceed £25,000 & Chairman **authorised** to sign. 2] **noted** Internal Auditor's unqualified report (part 2 page 4); 3] governance statement (part 2 page 5) **completed** & Chairman **authorised** to sign; 4] **confirmed** figures at part 2 page 6 & Chairman **authorised** to sign; 5] documents necessary to ensure compliance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities to be published on the Parish Council's website
- c) Automatic enrolment pension contributions - **noted** Clerk's report that from 6/4/2019 contributions increased from 3.75% to 4% for the employer and 4.25% to 5% for the employee. Further **noted** Clerk had implemented the change from 6/4/2019.
- d) Banking - Council considered the need to 1] change/add signatories with current bankers or 2] move to Unity (who do electronic banking for councils). **Agreed** No change to current signatories with Barclays for the moment; Clerk to get more information about Unity accounts and report to future meeting.

17/19 **ACCOUNTS TO CERTIFY**

Having been previously notified, the following were **approved** for payment:-

YLCA	2019/20 subscription	£126-00
R Carey	2018/19 internal audit	£30-00
Ravenscar PCC	Contribution to churchyard maintenance 2019/20	£151-22
Ravenscar Cricket Club	Contribution to ground maintenance 2019/20	£247-81

Staintondale Village Hall Hall hire for tonight's meeting £12-00
Scarborough B. Council Uncontested election fees, 2/5/19 £75-00

18/19 **CIRCULATION** Clerks & Councils Direct (May 2019) – handed to Cllr. Morgan.

19/19 **NEXT MEETING**
Confirmed as 11th July 2019 in Ravenscar Village Hall.

There being no further business, the Chairman declared the meeting closed at 8.38pm.

DRAFT
for approval
11 July 19