

MINUTES OF ANNUAL MEETING OF STAINTONDALE PARISH COUNCIL HELD IN STAINTONDALE VILLAGE HALL ON THURSDAY 18th MAY 2017 AT 7.12PM

Present: Councillor W. Terry (Chairman)
Councillor C Broadhurst
Councillor S Darrington
Councillor F James
Councillor E Morgan
Councillor Mrs Russell

County & Borough Cllr. Bastiman (till 7.48pm), Mrs J Marley (Clerk), 3 members of public.

Absent: Cllr. F James.

The Chairman acknowledged the death of Parish Councillor Bruce Normington on 17th May 2017. He had served on the Parish Council since 17th May 1983 and held office as Chairman of the Council on several occasions. Members stood in silence in his memory.

1/17 **ELECTION OF PARISH COUNCIL CHAIRMAN Resolved** Cllr. Terry be elected Chairman for the forthcoming year.

2/17 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE Received** Cllr Terry's signed declaration of acceptance of office, countersigned by the Clerk as Proper Officer.

3/17 **APOLOGIES FOR ABSENCE:** Cllr. F James (prior commitment).

4/17 **DECLARATIONS OF INTEREST:** None.

5/17 **ELECTION OF VICE CHAIRMAN Resolved** Cllr. Darrington be elected Vice Chairman for the forthcoming year.

6/17 **ELECTION OF REPRESENTATIVES/OFFICERS**

Representatives/officers were **agreed** as follows:

YLCA	As available
NYCC Yorks. Coast & Moors Area Committee	CB/VR
Coastal Forum	SD/EM
Community Police Liaison Group	FJ
Staintondale Educational Charity Trust	VR

7/17 **MINUTES**

Having been previously circulated, the minutes of the meeting of 16th March 2017 were **approved** as an accurate record and signed by the Chairman.

8/17 **PROCEDURAL MATTER** The meeting was adjourned at 7.20pm to allow the public open forum.

9/17 **PUBLIC OPEN FORUM** No matters raised.

10/17 **PROCEDURAL MATTER** The meeting was resumed at 7.20pm to continue with the business on the agenda.

11/17 **MATTERS RAISED IN PARISH ASSEMBLY & PUBLIC OPEN FORUM**

At the Parish Assembly mention had been made that a resident would try to repair the timber seat near Sunnyhill – this was noted with thanks.

12/17 **REPORTS**

- a) **Police:** Written report received & noted.
- b) **County:** Cllr. Bastiman reported the 2017/18 NYCC Chairman was Cllr. Mrs Swiers.
- c) **Borough:** Cllr. Bastiman reported the 2017/18 Mayor was Cllr. Martin Smith.
- d) **Parish:** Cllr. Terry reported he had received a letter from Newby & Scalby Library Trustees - they were now leasing the premises direct from NYCC not Newby & Scalby Parish Council. Councillors were invited to drop in when next passing. Cllr. Darrington reported on the recent Coastal Forum meeting where presentations had been given on the underground expansion of Boulby mine, the coastal defences at Runswick Bay and plans for the Cinder Track.
- e) **Clerk:** reported it would be necessary to choose another councillor to replace the late Cllr. Normington as a bank signatory – **agreed** Cllr. Morgan be chosen. Clerk to make necessary arrangements with Council's bankers.

13/17 **CORRESPONDENCE**

- a) Letter from NYCC inviting expressions of interest in serving as a co-opted member on NYCC Coast and Moors Area Committee – **noted** no one interested.
- b) Letter requesting £162-00 financial assistance towards cost of producing parish newsletter for next 9 months – **agreed** Council in full support and cheque for £162 authorised for signature at July meeting. **Noted** Clerk to obtain breakdown of how the £162 had been arrived at, ascertain to whom the cheque should be payable & report to July meeting.
- c) Correspondence received after 10/5/2017 & requiring a response before next meeting – 1] letter from Chairman of Staintondale Village Hall Committee asking for a donation towards the costs of a joint fundraising event on 18th June (proceeds would be split between both village halls and the charity set up in memory of murdered West Yorkshire MP Jo Cox. **Agreed** £50 to be donated to each village hall but nothing to the Jo Cox charity. Council noted Cllr. Mrs Russell was a member of Ravenscar Village Hall Committee but agreed she should sign the cheques as only she and Cllr. Terry were the only authorised signatories. 2] Letter from NYCC asking for comments on the 115 bus service which it subsidises. **Agreed** to ask for i) better timings so that there is a longer interval in Scarborough for shopping, and ii) the second bus from Ravenscar to leave at 1630 so as to provide a service for walkers to get to Scarborough.

County Cllr. Bastiman left the meeting at this point.

14/17 **PLANNING MATTERS**

- a) **Applications received:-** none;
- b) **Decisions received:** none;
- c) **Planning matters received after 10/5/2017:-** Cllr. Terry reported he had been made aware that an appeal against refusal had been submitted on planning application NYM/2015/0885/FL (Change of land use from siting a caravan to siting a log cabin/mobile unit for holiday use and erection of store & associated works to access track at paddock to south of Wyke Lodge, Hodgson's Hill). Members **agreed** that while the application was just outside the parish boundary, it would have an unacceptable impact on the area. Clerk to submit objections to the application on grounds including intensification of use, unacceptable environmental impact, inadequate infrastructure and poor highway access.

15/17 **FINANCE MATTERS**

- a) 2016/17 Accounts – **received & approved**; Chairman **authorised** to sign;
- b) 2016/17 Annual Return – i) Internal Auditor's unqualified report [Section 4] **noted**, ii) governance statement [Section 1] completed & Chairman **authorised** to sign; iii) figures at Section 2 **confirmed** & Chairman **authorised** to sign;

16/17 **ACCOUNTS TO CERTIFY**

Having been previously notified, the following were **approved** for payment:-

YLCA	2017/18 subscription	£123-00
R Carey	2016/17 internal audit	£30-00
Ravenscar PCC	Contribution to churchyard maintenance 2017/18	£143-94
Ravenscar Cricket Club	Contribution to ground maintenance 2017/18	£235-88
Staintondale Village Hall	Hall hire for tonight's meeting	£12-00
Came & Co.	2017/18 insurance	£280-00

17/17 **NEXT MEETING**

Confirmed as 20th July 2017 in Ravenscar Village Hall.

18/17 **CIRCULATION** Clerks & Councils Direct (May 2017) – handed to Cllr. Mrs Russell.

There being no further business, the Chairman declared the meeting closed at 7.55pm.