

**MINUTES OF ANNUAL MEETING OF STAINTONDALE PARISH COUNCIL HELD IN
STAINTONDALE VILLAGE HALL ON THURSDAY 19th MAY 2011 AT 7.30PM**

Present: Councillor Mrs Broadhurst
Councillor S Darrington
Councillor D Heaton
Councillor B Normington
Councillor Mrs Russell
Councillor W Terry

Mrs J Marley (Clerk), County Cllr. Mrs Swiers, 1 member of press.

Absent: Cllr. James, Borough Cllrs. Bastiman & Flinton

PROCEDURAL NOTE – As the outgoing Chairman, Cllr. James, was not present the meeting was initially chaired by Cllr. Normington.

1/11 **ELECTION OF PARISH COUNCIL CHAIRMAN** **Noted** that Cllr. James had confirmed to the Clerk that he was prepared to be Chairman for another year. **Proposed** Cllr. Terry, **seconded** Cllr. Normington and **resolved** Cllr. James be elected Chairman for the forthcoming year.

2/11 **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
Received Cllr James' declaration of acceptance of office to be completed and countersigned by the Clerk as Proper Officer no later than 27th May 2011.

3/11 **APOLOGIES FOR ABSENCE:** Cllr. James, Borough Cllrs. Bastiman & Flinton (prior commitments)

4/11 **DECLARATIONS OF INTEREST:** None.

5/11 **ELECTION OF VICE CHAIRMAN**
Proposed Cllr. Heaton, **seconded** Cllr. Mrs Russell and **resolved** Cllr. Terry be elected Vice Chairman for the forthcoming year.

Cllr. Normington handed chairmanship of the meeting to Cllr. Terry as Vice Chairman.

6/11 **ELECTION OF REPRESENTATIVES/OFFICERS**
Representatives/officers were **agreed** as follows:

| | |
|--|--------------|
| YLCA | As available |
| SBC Central Rural Area Committee | DH |
| NYCC Yorks. Coast & Moors Area Committee | BN/VR |
| Coastal Forum | SD/WT |
| Community Police Liaison Group | FJ |
| Staintondale Educational Charity Trust | VR |

7/11 **MINUTES**
Having been previously circulated, the minutes of the meeting of 17th March 2011 were **approved** as an accurate record and signed by the Chairman.

8/11 **PROCEDURAL MATTER** The meeting was adjourned at 7.35pm to allow the public open forum

9/11 **PUBLIC OPEN FORUM** No matters the public wished to raise.

10/11 **PROCEDURAL MATTER** The meeting was resumed at 7.35pm to continue with the business on the agenda.

11/11 **MATTERS RAISED IN PARISH ASSEMBLY & PUBLIC OPEN FORUM** None.

12/11 **REPORTS**

- a) **County:** County Cllr. Mrs Swiers reported that with effect from 1st July all household waste recycling centres in North Yorkshire would close every Wednesday to save costs.
- b) **Borough:** On behalf of Borough Cllr. Bastiman, the clerk read out a letter giving an update on the potash situation – planning applications for test drilling rigs at Ugglebarnby and Raw Pasture had been submitted.
- c) **Parish:** Cllr. Mrs Russell reported the Local History Group had obtained a grant in order to buy a computer for data storage. Cllr. Terry reported LEADER had still not made any financial decisions.
- d) **Clerk:** Reported the three new seats had now been installed. Also reported Council now registered with Inland Revenue & she had managed to arrange things so that Council would not have to pay any tax. That being the case, Clerk's wages could again be paid by standing order. Request Council approve cheque for £145-42 (wages April/May) and authorise standing order to pay £72-71 15th day monthly commencing 15/6/11. **Agreed** cheque and standing order authorised for signature. Clerk's thanks **noted**.

13/11 **UPDATES ON ITEMS FROM MARCH MEETING**

- a) **Station Road pavement** [Minute 65/10d) refers]
Noted Clerk's report that highways are aware of the problem – they previously sought funding to rebuild the pavement without success, but will try again.

14/11 **CORRESPONDENCE**

The following was **received**:

- a) Letter from YLCA in their capacity as overseers of the election of parish members to the North Yorks Moors National Park, seeking nominations. **Agreed** no one wished to be nominated. As voting had to be done before Council met in July, **agreed** Clerk delegated to vote on Council's behalf following consultation with as many councillors as possible;
- b) Correspondence between Mr Gascoine & Clerk regarding his request we repair the lengthman's hut on Prior Wath Road – **noted** Clerk had referred him to NYCC.
- c) Correspondence received after 7/5/11 requiring response before 21/7/11 – none.

15/11 **PLANNING MATTERS**

- a) **Applications received:** None.
- b) **Decisions received & results of appeals:**
 - 1. Appeals against enforcement of local occupancy condition, Old Peak, raven Hall road, Ravenscar – **appeals dismissed**;
 - 2. Listed building consent for conversion of garage to living accommodation, Bees Nest Farm, Staintondale - **granted** [NYM/2011/0084/LB];
 - 3. Reserved matters for construction of agricultural worker's dwelling, Grange Farm, Staintondale – **granted** [NYM/2010/0803/RM];
 - 4. Convert windmill & barn, erect glazed link & demolish leanto to form 1 holiday cottage, Beacon Windmill, Ravenscar - **granted** [NYM/2010/0887/FL and NYM/2010/0888/LB].

16/11 **FINANCE MATTERS**

- a) 2010/11 Accounts – **received & approved**; Chairman **authorised** to sign;
- b) 2010/11 Annual Return – Internal Auditor's unqualified report [Section 4] **noted**, figures at Section 1 **confirmed** & Chairman **authorised** to sign, governance statement [Section 2] completed & Chairman **authorised** to sign;
- c) Insurance – **agreed** to enter into another 3 year agreement, premium due for 2011/12 of £292-75 & cheque authorised for payment;
- d) Rental of Parish Field – **noted** field rented to Jeremy Barron from 16/5/11 to 30/6/11 at £5/week, and **agreed** from 1/7/11 to 31/11/11 field to be rented to Village Hall committee for sum of £10.

17/11 **ACCOUNTS TO CERTIFY**

Having been previously notified, the following was **approved** for payment:-

| | | |
|---------------------------|--------------------|---------|
| Staintondale Village Hall | Hall hire 19/5/11 | £12-00 |
| YLCA | 2011/12 membership | £122-00 |
| Kelsall McEwan | Seat installation | £146-50 |

18/11 **CIRCULATION**

The following were handed to Cllr. Heaton for circulation: Good Neighbours Volunteer Car Scheme leaflet; minutes of Coastal Forum meeting of 21/2/11; Safer Communities Partnership newsletter [March 2011]; Country Air [Spring 2011]; White Rose Update [April 2011]; Parish Matters [Spring 2011]; Regional training Conference programme for 23-25/9/11.

There being no further business, the Chairman declared the meeting closed at 8.12pm.